

Thursday, February 20, 2020

Minutes of the meeting of the Comox Valley Regional District Parcel Tax Roll Review Panel held on February 20, 2020 in the Civic Room of the Comox Valley Regional District offices located at 770 Harmston Avenue, Courtenay, BC commencing at 9:33 am.

MINUTES

Present:

Members:	E. Grieve	Puntledge/Black Creek (Area C)
	D. Arbour	Baynes Sound-Denman/Hornby Islands (Area A)
	B. Leigh	Oyster Bay – Buttle Lake (Area D)
Staff:	A. Baldwin	Legislative Services Assistant
	B. Dunlop	Corporate Financial Officer

Absent:

Members:	A. Hamir	Lazo North (Area B)
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ELECTION OF THE PANEL CHAIR

Beth Dunlop, Corporate Financial Officer, called the meeting to order and pursuant to the procedure bylaw, opened the floor to nominations for the position of Chair of the Parcel Tax Roll Review Panel. At the close of nominations, Directors Arbour and Grieve were nominated. Director Arbour declined the nomination and as such Director Grieve was declared chair of the Parcel Tax Roll Review Panel.

Chair Grieve assumed the role of presiding member at 9:34 am.

RECOGNITION OF TRADITIONAL TERRITORIES

The Chair acknowledged that the meeting was being held on the unceded traditional territory of the K'ómoks First Nation.

REPORTS:

OVERVIEW OF THE PARCEL TAX ROLL REVIEW PROCESS

B. Leigh/D. Arbour: THAT the information provided by B. Dunlop, Corporate Financial Officer and Parcel Tax Collector, regarding the parcel tax roll review process be received.

208

Carried

2020 PARCEL TAX ROLL

D. Arbour/B. Leigh: THAT the parcel tax roll for the following service areas be received:

- a) Black Creek/Oyster Bay Water Local Service Area - 771
 - b) Black Creek/Oyster Bay Water Local Service Area - 772
 - c) Comox Valley Water Local Service Area
 - d) Courtenay Flats Drainage Service
 - e) England Road Water Local Service Area
 - f) England Road Water Service Parcel Tax
 - g) Greaves Crescent Water Service
 - h) Jackson Drive Sewer Service
 - i) King Coho Wastewater Service Parcel Tax
 - j) Royston Water Service
 - k) Baynes Sound, Electoral Areas B and C Parks and Greenways Service
 - l) Sandwich Water Service
- 208

Carried

CORRECTION OF THE ROLL BY THE COLLECTOR, IF REQUIRED

Beth Dunlop, Corporate Financial Officer and Parcel Tax Collector, advised that there were no corrections of the roll required.

LETTERS OF COMPLAINT IF RECEIVED AT LEAST 48 HOURS PRIOR TO THE SITTING OF THE ROLL REVIEW PANEL

B. Leigh/D. Arbour: THAT the information provided by Beth Dunlop, Corporate Financial Officer and Parcel Tax Collector, confirming that there were no letters of complaint, be received.

208

Carried

AUTHENTICATION OF THE PARCEL TAX ROLL

B. Leigh/D. Arbour: THAT the 2020 parcel tax roll for:

- a) Black Creek/Oyster Bay Water Local Service Area - 771
- b) Black Creek/Oyster Bay Water Local Service Area - 772
- c) Comox Valley Water Local Service Area
- d) Courtenay Flats Drainage Service
- e) England Road Water Local Service Area
- f) England Road Water Service Parcel Tax
- g) Greaves Crescent Water Service
- h) Jackson Drive Sewer Service
- i) King Coho Wastewater Service Parcel Tax
- j) Royston Water Service
- k) Baynes Sound, Electoral Areas B and C Parks and Greenways Service
- l) Sandwich Water Service

be declared authenticated pursuant to section 206 of the Community Charter.

208

Carried

TERMINATION:

B. Leigh/D. Arbour: THAT the meeting terminate.

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Carried

Time: 9:42 am

Confirmed by:

Edwin Grieve
Chair

Certified Correct:

Jake Martens
Manager of Legislative Services

Recorded By:

Antoinette Baldwin
Recording Secretary

These minutes were received by the Comox Valley Regional District board on the _____ day of _____, 20__.